

Borrowing facilities matrix									
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10
Sl.	Membership category	Books		Journals		DVD		Library cards	complimentary subscription
		Number	Borrowing term (weeks)	Number	Borrowing term (weeks)	Number	Borrowing term (weeks)		subscription to eLibraryUSA
1	Individual - Local	6	4	2	1	1	1	1	
2	Institutional - Local	20	4	10	1	5	1	5	
3	Individual - outstation	7	8	0	0	0	0	1	
4	Institutional - outstation	35	8	0	0	0	0	5	
5	Family	8	4	2	1	1	1	1	
	Renewal (non-reserved items within due date)		2 terms		1 term		1 term		